

From: [Neff, Jennifer](#)
To: [Sanabria, Rachel](#); [Romero, Eugenia](#); [Spitulski, Nick](#); [Kunimoto, Namiko](#)
Cc: [Hedgecoth, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: Ethnic Studies/Spanish 3242S
Date: Saturday, September 13, 2025 10:04:00 AM
Attachments: [image001.png](#)

Good morning,

On Tuesday, September 9th, the Arts and Humanities Subcommittee 1 of the ASC Curriculum Committee reviewed new course requests for Ethnic Studies/Spanish 3242S.

The Subcommittee approved the requests with the following feedback:

- **Contingency:** Given the emphasis on the comparative nature of the course, the Subcommittee requests that the departments seek concurrence with the Department of Comparative Studies. Since they have withdrawn from the proposal, it is important to have formal confirmation that they have no objections.
- **Contingency:** As of August 29th, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus (the statement(s) in **bold** below are missing from the current syllabus). Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the statements from the Office of Undergraduate Education's website.
 - Academic Misconduct
 - Student Life - Disability Services
 - Religious Accommodations
 - **Intellectual Diversity**

Instructors are welcome to include any other standard and/or recommended syllabus statements found on the Office of Undergraduate Education's webpage which they deem relevant for their course. Please refer to this page to ensure that the email address link in the Religious Accommodations statement on p. 10 of the syllabus is current and accurate. Please also remove the Diversity statement on pp. 8-9 of the syllabus, as it is now the statement on "Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct" on pp. 7-8.

- **Comment:** The Subcommittee notes that, per the responses provided in the submitted cover letter, many of the service-learning experiences will not involve Latino communities. They recommend clarifying whether the Department of Spanish and Portuguese is comfortable with students enrolling under the Spanish listing if they may not receive the expected level of engagement with Latino communities. While the cover letter does state that the course materials are grounded in Latino experiences, the Subcommittee believes this clarification would be helpful.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via

curriculum.osu.edu before a course can move forward in the approval process.

I will return Ethnic Studies/Spanish 3242S to the department queues via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback, please do not hesitate to reach out to Dave Hedgecoth (faculty Chair of the A&H1 Subcommittee) or me.

Best,
Jennifer



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Pronouns: she/her/hers